

Minutes of meeting No 6, Tuesday, 30th August 2022

ATTENDEES: Jenny Hess – JH (Chair), Emma Lipscombe - EL (Principal), Penny Herne – PH, Steve Pascoe - SP (Staff), Leanne Pool (LP), Maryann Tsai (MT), Jo Laufer (JL), Josh Honsa (JHo) – Community, Dave and Jack Collard

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the JH (Chair), at 2.04pm with a formal acknowledgement of country.	
	1.2	Apologies: Terri Youd – TY, Jaylene Flynn - JF	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	None.	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 5 - Attachment 1: LP – Moved PH – Seconded Spelling errors to be corrected.	Approved
	3.2	Actions arising from the Meeting No. 5 Board photos have now been completed.	
	4.0	Reconciliation Action Plan – Dave Collard	
	4.1	PH welcomed Dave Collard and his son Jack Collard to today's Board meeting. All Board members briefly introduced themselves. Dave explained how the RAP (Reconciliation Action Plan) is about how we engage with the community and setting realistic expectations and goals. PH explained how Como PS is beginning to embed the RAP into our Community and building new relationships including with Dave and Jack. Dave suggested to reach out to Quairading Primary School Principal and Ardross Primary School who he has been working closely with for knowledge and guidance actioning the RAP into our school. Dave talked about weaving Aboriginal culture into the curriculum with links to Science, HASS, Music etc	
	5.0	Board Self-Review	
	5.1	JH presented the Board Self-Review and Ten Elements Survey results. JH thanked the Board for completing. EL distributed electronically on behalf of JH. JH discussed results and created actions after meeting with EL. JH will do Board Meeting report after each board meeting in the school newsletter and will also attach the Board Meeting notes and agenda to the Newsletter which is also on the website.	

		JH will offer an induction process to new board members. LP advised how she attended the Board Members induction course which she found very informative and useful. JH and EL will present to Board at start of each year. EL has approached some EAL/D mothers and a CSIRO scientist in response to survey feedback to ensure diversity and a range of expertise on Board.	
6.0 Principal's Report and Operational Matters			
	6.1	EL discussed Principal's Report. School Review to be held in Week 10, 20 th September. EL thanked JH who will represent the Board at the Review. Only Board Chair is required to attend this review.	
7.0 2022 CPS Finance			
	7.1	EL presented the One Line Budget and Cash report.	
8.0 School Contributions and Charges 2023			
	8.1	EL presented the draft School Contributions and Charges letter for 2023 which the Board will need to endorse at the next meeting. Due to increase in living costs, an increase in charges will need to be considered eg Year 6 camp cost.	
9.0 Other Business			
	9.1	Suggested start time for next Board Meeting at 1.30pm. All Board members agreed and are able to attend the earlier start.	
10.0 Next Meeting			
	10.1	Tuesday, 25th October 2022	
11.0 Roundtable evaluation			
12.0 Meeting Close/adjournment			
	12.1	The meeting was then closed by the Chair at 3.00pm	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)