

Minutes of meeting No 7, Tuesday, 26th October, 2021

ATTENDEES: Jenni Hess - JH (Chair), Andrew Malcolm - AM (Principal), Terri Youd – TY, Steve Pascoe - SP (Staff), Maryann Tsai (MT), Jaylene Flynn (JF), Rick Amos (RA) – (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the Board Chair at 2.06pm with a formal acknowledgement of country.	
	1.2	Apologies: Penny Herne – (PH), Leanne Pool (LP)	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	None.	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 7 - Attachment 1: MS – Moved AM – Seconded	Approved
	3.2	Actions arising from the Meeting No. 7 - Attachment 2 School Board Photo	TBA
	4.0	School Contributions and Charges 2022	
	4.1	AM presented final copy of Contributions and Charges letter for 2022 which is to be distributed to all parents/carers by the end of October. There were minor additions made keeping costs similar to 2021.	Approved
	5.0	CPS NAPLAN Overview Data	
	5.1	AM presented the NAPLAN data for Como PS. AM provided evidence and comparisons to Like Schools and to our 2019 results.	
	6.0	2021 CPS Finance	
	6.1	AM presented the minutes from the recent Finance Committee meeting. AM presented the One Line Budget, Cash Report and Preliminary Cash Budget. AM discussed possible growth in local intake area due to infrastructure being undertaken.	
	7.0	Principal's Report and Operational Matters	
	7.1	AM presented his Principal's Report. 408 Students. 92% Voluntary Contributions. A final reminder letter will be issued.	

		<p>The universal access ramp is still to be completed.</p> <p>A playground evacuation and lockdown will be practised as a whole school activity this term.</p> <p>Staff have been working through the new targets and acquittal of the Strategic Direction.</p>	
8.0 EAL/D Policy			
	8.1	<p>AM presented the EAL/D Policy on behalf of PH. PH attended a Professional Learning session regarding the new policy.</p> <p>A morning tea has been organised for parents/carers on the 4th November. Invitations have been emailed.</p>	
9.0 Other Business			
	9.1	<p>TY relayed correspondence from a parent. The letter was noted by the Board.</p> <p>RA raised a query regarding OSH Club as our before and after school providers. AM advised all queries/questions regarding OSH Club are to be raised directly with OSH.</p>	
10.0 Next Meeting			
	10.1	Tuesday, 23 rd November, 2.05pm.	
11.0 Roundtable evaluation			
12.0 Meeting close/adjournment			
	12.1	The meeting was then closed by the Chair at 2.52pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)