

Minutes of meeting No 2, Tuesday, 15th March 2022

ATTENDEES: Jenni Hess - JH (Chair), Andrew Malcolm - AM (Principal), Penny Herne – PH, Emma Lipscombe (Deputy Principal), Terri Youd – TY, Steve Pascoe - SP (Staff), Leanne Pool (LP), Maryann Tsai (MT), Jo Laufer (JL) Josh Honza (JH) (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the Principal at 2.06pm with a formal acknowledgement of country.	
	1.2	Apologies: Jaylene Flynn (JF)	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	None.	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 1 - Attachment 1: TY – Moved PH – Seconded	Approved
	3.2	Actions arising from the Meeting No. 1 - Attachment 2 Board Photo – current, 2022.	
	4.0	2021 Annual Report	
	4.1	AM presented the 2021 Annual Report to Board members. The DoE WA Act requires the report to be written by all schools for the previous school year. Due to the pandemic schools were asked to only complete a simple template. Como PS had completed their report before advised full report was not required. PAT testing is now completed once a year to determine growth over a 12 month period. AM presented and explained each Target contained in the Operational Plans and Strategic Direction. The Annual Report will be accessible via Schools Online and the CPS Website.	
	5.0	CPS Finance	
	5.1	AM presented the draft Goods and Services Budget. This budget had already been approved by the Finance Committee. The 2022 G&S Budget was endorsed by the School Board.	Moved & Endorsed

6.0 Principal's Report		
6.1	AM presented Principal's Report. Public School Review scheduled for Term 1, Week 8 has been postponed until sometime in Term 2, 2022. Term 1 Interim Reports will again be issued. There will be no work samples included due to student absences/COVID.	
7.0 Como Primary Board Terms of Reference		
7.1	AM presented the 2022 Board Terms of Reference.	
8.0 Other Business		
8.1	AM welcomed new Board member. Josh Honsa. Josh has a daughter who attends Year 3 at CPS. AM thanked all the Board members, Staff and Community for their commitment and ongoing work during the pandemic. New Board photo required when all Board members are present.	
9.0 Next Meeting		
9.1	Tuesday, 10 th May, 2022	
10.0 Rountable evaluation		
11.0 Meeting Close/adjournment		
11.1	The meeting was then closed by the Chair at 2.42pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)