

Minutes of meeting No 1, Tuesday, 15th February 2022

ATTENDEES: Jenni Hess - JH (Chair), Andrew Malcolm - AM (Principal), Penny Herne – PH, Emma Lipscombe (Deputy Principal), Terri Youd – TY, Steve Pascoe - SP (Staff), Leanne Pool (LP), Maryann Tsai (MT), Jaylene Flynn (JF), Jo Laufer (JL) (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the Board Chair at 2.04pm with a formal acknowledgement of country.	
	1.2	Apologies:	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	AM welcomed Emma Lipscombe as a Staff Member and Jo Laufer as a Community Member to the Board. JL introduced herself and expressed her interest in keeping connected to education and making relationships in the community. AM proposed the election of a new Parent Board member proceed in the coming week. He will seek candidates via the Newsletter.	Approved
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 8 - Attachment 1: LP – Moved TY – Seconded	Approved
	3.2	Actions arising from the Meeting No. 8 - Attachment 2 Board parent election.	
	4.0	2022 School Review	
	4.1	AM presented each Review Domain to the Board. The School Review will take place in Week 6 of Term 1 2022. Responsibility of addressing the six Public Schol Domains were divided equally between AM, PH and EL. Board and Staff will be invited to participate in the Review.	
	5.0	Statement of Expectation	
	5.1	AM presented to Statement of Expection which makes clear and public the expectations and responsibilities of schools and DoE WA in regards to student achievement and progress. The statement is between the Director General, AM (Principal) and JH (Board Chair). The Statement underpins the school`s strategic planning and self assessment and forms part of the Public School Review. It also clarifies the important governance role the Board plays in supporting the school.	

6.0 Board Election		
6.1	A Board parent election to be carried out next week.	
7.0 2022 Preliminary Cash Budget Draft		
7.1	AM presented the draft 2022 Preliminary Cash Budget.	
8.0 Principal's Report		
8.1	<p>AM presented the Principal's Report which included:</p> <ul style="list-style-type: none"> • Total Enrolments 2022 – 432 • Voluntary Contributions for 2021 were exceptional at 93.18%. • Draft Annual Report was circulated • New universal ramp installed at northern entrance to P & C Hall and bottom oval are now complete. • Parent/Class meetings cancelled due to risk of the spread of Covid-19 • On Entry Assessment for Pre-primary students will be ongoing from Week 3. • NAPLAN for years 3 and 5 will commence on Tuesday, May 10th. • Interim Reports will again be completed for each Student, Term 1. • Classroom Parent Reps are currently being sought by teachers for each class. 	
9.0 Fundraising 2022		
9.1	<p>PH presented the 4 Prefect Charities of choice. These being:</p> <ol style="list-style-type: none"> 1. Kids Helpline 2. Starlight Foundation 3. Camp Quality 4. Operation Sunshine WA <p>Board approved the 4 charities for 2022. Prefects will select one to fundraise for.</p>	
10.0 House Names		
10.1	<p>PH proposed changing the House names recognising our First Nations people. There is a general move away from using early European Settlement names in the spirit of cultural sensitivity and reconciliation.</p> <p>PH asked the Board to consider a change to using Noongar names to replace our existing names.</p> <p>JH advised she would contact City of South Perth for advice of names from a local South Perth First Nation People advisor.</p>	

	11.0	Other Business	
	11.1	<p>AM asked the Board if they felt the school was communicating enough to the Community regarding Covid-19.</p> <p>MT asked about ventilation in the Classrooms/rooms. AM advised a Ventilation Audit was carried out by a private contractor last week. This involved checking all buildings onsite regarding ventilation. The school have received two air purifiers, 1 for the Art Room and 1 for the Staffroom at this stage.</p> <p>Previous community Newsflashes have provided updates on Covid-19 guidelines, however AM will provide information on school ventilation to the community after seeking info from DoE WA.</p>	
	12.0	Next Meeting	
	12.1	Tuesday, 15 th March 2022	
	13.0	Rountable evaluation	
	14.0	Meeting Close/adjourment	
	14.1	The meeting was then closed by the Chair at 2.54pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)