

Minutes of meeting No 7, Tuesday, 23rd October 2018

ATTENDEES: Ingrid Meyer - IM (Community), Andrew Malcolm - AM (Principal), Penny Herne - PH (Deputy Principal), Rachel Martino - RM (Staff), Debbie Geers, - DG (Staff), Leanne Pool - LP (Community), Sean Stevens - SS (Community), Jenni Hess - JH (Community), Bev Parker – BP (Community), Emma Chamberlain – EC (Community),
Prefects – Jacey Buman, Lucy Lim, Ella Dillon,

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the Chair at 2.00pm with a formal Acknowledgement of Country. IM also welcomed our school prefects and parent, Emma Chamberlain from the community.	
	1.2	Apologies: Prefect, Matthew Barnard	
	1.3	Confirmation of agenda: Confirmed Letters from City of South Perth regarding verge Parent request for uniform change DPA returned, signed	
	2.0	Disclosure of interest	
	2.1	None.	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous meeting - Attachment 1: IM presented to the Board the minutes of the 28 th August, 2018. AM – 1.3 should have read, Preliminary NAPLAN data released nationally.	Approved
	3.2	Actions arising from the Meeting No. 6 - Attachment 2 P&C Meeting representatives from the School Board – SS – 24 th October – to provide brief summary at the meeting IM – 28 th November – final meeting	
	4.0	School Contributions and Charges for 2019	
	4.1	AM – welcomed Prefects and EC to our open Board meeting. Final voluntary contribution school fees and charges letter for parents for 2019 was distributed to Board. AM advised iPad apps have increased by \$5.00, going from \$10.00 to \$15.00 (small rise) for Years 4, 5 & 6. Staff successful in keeping booklist costs down similar to 2018 levels. Voluntary contributions School and P&C requests will remain the same. The letter will be attached to this week's newsletter. RM - advised BYOD meeting will be held in Week 6 for current Year 3 Parents. SS questioned if school iPads were used in the lower year groups and if the upper school required any for those iPads for families unable to participate in the BYOD program. RM advised the lower years do use on a regular basis and in the upper years, there are times when upper primary students need to use school iPad, not very often however.	Approved

	4.2	Vaucluse Newsagent have completed the book lists for 2019 and have agreed to accept voluntary contributions on our behalf. This has proven to be very successful in previous years. 2018 Interm swimming lessons notes have been distributed allowing parents to pay by Direct Deposit. Como PS bank details were listed with a unique number which is to be used as a reference to allow Admin to identify payment with the correct student. EFT and BPay options were explored and were found to be too expensive. Parents have responded very positively with half so far paying online.	
5.0 Policy Changes			
	5.1	<p>The Como PS Precocious learning committee includes teachers, Sam Edwards, Louisa Jones, Clare Brook and Rachel Martino.</p> <p>RM - outlined the draft Precocious Learner Policy to the board. RM advised part of the policy focuses on identifying students and monitoring their progress. The Precocious Student program has been based around a whole school approach which included student withdrawal and ongoing professional learning for teaching staff around building teacher skills in regards to further differentiating the curriculum. RM has found the children have responded very positively to the withdrawal classes and they are very eager to learn.</p> <p>RM - advised students will be tested each year at this stage. The program is aimed at the top 10% of school children.</p> <p>The Board thanked RM for all her hard work and commitment to the initiative.</p> <p>Board approved draft policy.</p>	Approved
6.0 NAPLAN Overview 2018			
	6.1	<p>AM - distributed results to Board.</p> <p>AM - showed data on the prowise and explained results in detail. All 2018 NAPLAN results will be available in the 2018 Annual Report.</p>	
7.0 Reports and Operational Matters			
	7.1	<p>AM – currently sitting at 407 students. Projected numbers for 2019 is currently 392 with all indications that number will rise.</p> <p>Final requests for Voluntary contributions has been sent out.</p> <p>Reports to be sent out electronically through Connect. There will be no hard copies provided to parents moving forward.</p> <p>Staff will be attending a Professional Development on Connect as the school looks to be using Connect as our main platform for all communication.</p> <p>School Board Survey is open. Good response received thus far.</p> <p>Whole school evaluation to be held by end of term.</p> <p>IM thanked BP for her dedication and commitment to the school from the Board as a Board Member.</p>	

	7.2	September summary of the school One Line Budget tabled and noted by the Board. Goods & Services Budget tabled. Voluntary contributions are at 87%.	
	8.0	Other Business	
	8.1	<p>AM – distributed copy of letters from the City of South Perth to the board regarding the school verge. The council had asked the school to contribute the paving of the verge. Council have since installed bollards and filled verge with bark chips.</p> <p>JH - advised Council have recommended paving of the verge be in next year's budget.</p> <p>LP – advised parking is now at a premium on Alston Ave.</p> <p>AM – advised a parent has requested a stop sign to be installed on Alston Ave where approaching Coode Street as it is now a Give Way.</p> <p>AM – a parent has requested a change to the current school uniform list. Would like to include a warmer option for winter for example, a warmer jacket. We currently have a zip up jacket, scarf and gloves on the uniform list. Board suggested a long sleeve top. This would alleviate the problem with children wearing coloured long sleeve tops under their school polo tops and also would be sun smart in summer. A uniform committee will be formed and the Board's ideas presented to this committee.</p> <p>AM – distributed signed DPA form the Board Chair's interest. The DPA sets out the aeraes and responsibilities of the school principal over the course of a business cycle..</p> <p>JH – attended last P & C meeting and advised the 2nd stage of the Nature Play area has commenced and should be finished by end of this week.</p> <p>Changes to the canteen including "Take-away" option. This has already been implemented and proving to be very popular.</p> <p>Canteen received waste wise containers and thanked the Prefects for their fundraising contribution.</p> <p>Canteen is now making a profit.</p> <p>JH advised still in discussions with the Council regarding the kiss-n-drive. Council will be painting new signs on the road soon.</p> <p>AM – Uniform shop now controlled by Uniforms West and run by Heather Mitchell. Contract is nearly complete.</p>	
	9.0	Next Meeting	
	9.1	Term 4, 20 th November 2018	
	10.0	Roundtable evaluation	
	11.0	Meeting close/adjournment	
	11.1	The meeting was then closed by IM at 3.02pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)