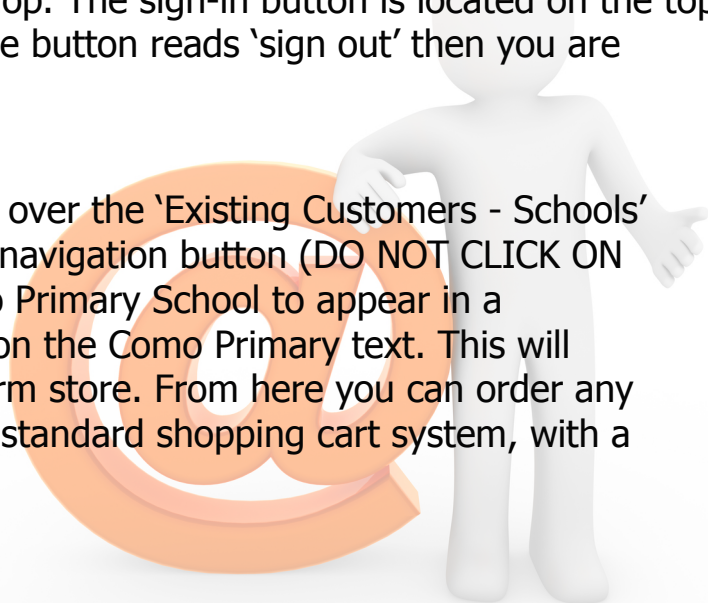




- 1) Go to the Uniforms West website [www.uniformswest.com.au](http://www.uniformswest.com.au)
- 2) Create an account by clicking on the 'create an account' text button on the top right of your screen. If you have already created an account, go to step 4.
- 3) Complete all details marked with an asterix, including your customer group as 'Como Primary School'
- 4) You will receive an email confirming your log-in details. Once received, always 'sign-in' to the site so that you can view the Como Primary Shop. The sign-in button is located on the top right of the site. If the button reads 'sign out' then you are already logged in.
- 5) Hover your mouse over the 'Existing Customers - Schools' text on the left hand navigation button (DO NOT CLICK ON THIS). Wait for Como Primary School to appear in a drop down and click on the Como Primary text. This will take you to the uniform store. From here you can order any items online, using a standard shopping cart system, with a credit or debit card.



If you have any problems with this process, please contact Uniforms West on [08 9242 7232](tel:0892427232). We will be happy to help!