



# STUDENT MOBILE PHONE POLICY

While parents provide mobile phones to their children for safety and security, it is necessary to protect staff and students from disruption in classrooms and to maintain good order in our school.

There are times when it is genuinely appropriate and beneficial for students to have access to a mobile telephone outside school hours. However, the following rules must be followed when bringing a mobile phone to school:

Students **must** turn their mobile phones **off** before entering the school grounds. When the first siren sounds to go into class they must hand their phone to their classroom teacher, who will keep it in their desk drawer until the end of the day. The mobile phone must remain off until the student has left the school grounds at the end of the day.

Parents and students have access to the school phone, located in the front office in the case of emergencies during the school day. The office phone is used instead of the mobile phone at all times during the school day.

School disciplinary procedures will be applied where any student photographs or films any student or other person without their consent or who sends harassing or threatening messages via any mobile device.

Mobile phones are used at their owners' risk. No liability will be accepted by the school in the event of loss, theft or damage of any device.

Parents who require their child to carry a mobile phone onto our school grounds **MUST** complete an, **"Application for Use of Mobile Phone"**

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## Application for Use of a Mobile Phone

Student Name \_\_\_\_\_ Year \_\_\_\_\_ Room \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_ Contact Number \_\_\_\_\_

Student's Mobile Phone Number \_\_\_\_\_

- I wish to apply for permission for my child to carry a mobile phone onto the school grounds.
- The carrying of a mobile phone is for safety, security and/or emergency purposes.
- We agree to the conditions set down in the school's mobile phone policy.

Parent/Guardian Signature \_\_\_\_\_

Student signature \_\_\_\_\_

Date \_\_\_\_\_ Approved \_\_\_\_\_ (Principal)